Services provided

Precise Communications can provide these services:

- ▲ technical writing
- ▲ help authoring
- ▲ editing
- ▲ document design
- ▲ documentation needs analysis
- ▲ content design
- ▲ project management
- ▲ software specifications
- ▲ software test cases
- ▲ PDF creation

I can handle your entire documentation project— start to finish!

An additional service I can provide is recommending experienced talent to meet your needs, whether you need marketing literature or whitepapers. I have a network of highly qualified independent writers.

PRECISE
COMMUNICATIONS

415 Thayer Road
Fairport, New York 14450
phone: (585) 223-6323
fax: (585) 223-3865

Lorraine Kupka

lkupka@rochester.rr.com

PRECISE
COMMUNICATIONS

Documentation solutions
for today's technologies

online help	*user guides*
reference guides	*functional specs*
training materials	*test procedures*
API documentation	*web content*
requirements analysis	*proposals*

Precise Communications —
precisely who you need

(585) 223-6323

Company profile

Precise Communications was started in October, 1992 by Lorraine Kupka, a technical communicator and award-winning writer with a Bachelor's degree in Computer Systems from the Rochester Institute of Technology and experience in software design, development, documentation, and management.

As a freelance writer, I have provided technical writing services to clients in the following business sectors:

- ▲ software development
- ▲ telecommunications
- ▲ worldwide freight distribution
- ▲ airport security
- ▲ health imaging
- ▲ legal
- ▲ photocopier manufacturing
- ▲ resource management
- ▲ training

I have written for audiences with various experience levels, from people with no computer experience to software engineers.

Let me handle your next documentation project!

FAQs

Can you manage the entire documentation project, or just the writing portion?

> I'll handle the entire documentation project from inception to "camera-ready," or any part in between, whatever suits your needs.

Can you help us decide what we need to document and how to organize it?

> I can analyze your documentation requirements, design and organize the content, and design documentation to meet your timeframes and your budget.

Will you work with our team?

> Documentation, like any good product, is the result of the collaboration of experienced professionals. I welcome the opportunity to work with your team of engineers, software developers, writers, and editors.

Do you have samples of your work?

> Yes, please call or email and I'll send you writing samples in printed or electronic form.

How you benefit

Your company benefits from documentation that is clear, accurate, concise, and meets the needs of your clients or employees.

Documentation that is easy to use and understand means fewer support calls from your customers, which means that your staff have more time for sales and development.

Good documentation helps you …

- ▲ minimize frustration
- ▲ avoid costly mistakes
- ▲ reduce support calls
- ▲ reduce training time
- ▲ identify product inconsistencies

Let me handle your documentation needs for you, so you can get on with the other needs of your business.